



Benefit Proposal Form

- Individual
 Business/Corporation
 Organization/Group (Non-Profit)

Please note: If you wish to sponsor a benefit on behalf of the Hope Street Kids, you must complete this application for review by the Development Office at Hope Street Kids. Please return the completed form to:

Cynthia M. Duncan, Executive Director
Hope Street Kids, 1600 Duke Street, Suite 500
Alexandria, VA 22314

Please direct questions to Cynthia Duncan at 703/519-2107

Thank you for considering HSK as the beneficiary of your event!

EVENT DESCRIPTION

Name of Event: _____

Nature of Event (Please explain in detail): _____

Has this program been done before? _____ When? _____

Location of event: _____

Date of event: _____ Rain Date: _____

Indoor Outdoor Hours of Event: _____

Projected Attendance: _____

Will other charitable organizations benefit from this event? If so, please name and describe the extent to which they will benefit.

**EVENT
CONTACT
INFORMATION**

Name of Business/Groups/Organization: _____

Address: _____

Contact Person: _____

Telephone Number (W) _____ (H) _____

Email _____

Alternate Contact: _____

Telephone Number (W) _____ (H) _____

Email _____

Number of years in existence _____ Number of Employees/Members _____

Previous relationships with HSK: _____

**PUBLICITY
AND
PROMOTION**

HSK reviews the right to review all materials which include our name and logo. Please check the types of promotional activity you will be involved in:

Press Releases will be sent to: _____

Flyers will be distributed to: _____

Public Service Announcements will be sent to: _____

Other: _____

**PROJECTED
EXPENSES/
INCOME**

Cost Projected: \$ _____ Income Projected: \$ _____

Estimated Donation: \$ _____

Expected Transmittal date of net/gross proceeds: _____

IF APPLICABLE

List of Businesses you plan on asking to support this event:

(Please attach additional page if more space is needed.)

Thank you again for your consideration. If you have any questions please call Cynthia Duncan at HSK, 703/519-2107.